

**ΚΥΠΡΙΑΚΗ ΥΠΑΤΗ ΑΡΜΟΣΤΕΙΑ  
CYPRUS HIGH COMMISSION**

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**ΚΥΠΡΙΑΚΗ ΕΚΠΑΙΔΕΥΤΙΚΗ ΑΠΟΣΤΟΛΗ  
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# **Health and Safety Policy**

## **Health**

1. Pupils attending a school should be vaccinated against infectious diseases.
2. In case of an incident of serious infectious disease, the school authority and the parents of the child should be informed immediately in order to take over their child from school. Everyone who came close to the child should be informed about the situation and should be provided with the appropriate medical advice and help.
3. Schools should have a first aid box in the classroom at which children will be concentrated in case of an emergency event. The first aid box should include:
  - ❑ Cotton
  - ❑ Antiseptic solution
  - ❑ Scissors
  - ❑ Bandages
  - ❑ Triangular bandages
  - ❑ Pins
4. Smoking is prohibited in the schools' premises.

## **Safety**

School should be in position to protect pupils from dangers caused by:

1. Problems in school premises (e.g. from faulty electrical appliances, central heating, unprotected worn cables, faulty fencing).
2. Involvement of students in activities entailing high risk such as school visits, participation in out-of-school events and excursions. In such cases, the students' teacher or a member of the school staff should accompany children. Extra care should be taken during transferring pupils from the school to their destination.
3. Construction work undertaken within school premises (e.g. expansion or alterations of the building, electrical, gas or plumbing repairs). Measures should be taken for repairing. Construction work to be undertaken during school holiday periods. When this is not possible, extra measures should be taken for the protection of the children and the normal operation of the school.
4. Changes in the school's working hours. Parents should be informed in advance in the case of changes in the usual working hours of the school in order to take measures to collect their children.

5. Vehicle entry in the school area. Vehicle entry in the school area is prohibited if a fence does not surround the space used by the vehicles. If the entrance of a vehicle in the school property is necessary, measures should be taken for the protection of the children.

6. Unauthorised persons should not be allowed to enter the school premises without permission from the head teacher.

All schools should be in position to protect pupils and school personnel in case of an emergency situation. Schools should have an emergency plan for an earthquake, fire, terrorist or enemy attack, which should be practised at least twice a year.